

COUNTRY CLUB VILLAS

RESIDENTS INFORMATION SHEET

Form Revised 1/18

UNIT #: _____ DATE ISSUED: _____ DATE RETURNED TO MGR: _____

Please return this completed information sheet to the Manager Unit 8D as soon as possible so vehicle stickers, pool/hot tub passes and trash containers can be assigned.

- Pool/hot tub passes are required for nonresidents or guests to enter the pool/hot tub area.
- Parking privileges require a parking permit to be assigned and affixed to the lower left corner of the front windshield of vehicles listed below. Notify the Manger when any vehicle information on this sheet changes.
- Trash containers are assigned because only City approved containers can be used.

This information will only be available to the Country Club Villas Homeowners Association (CCVHA) Board members and the Manager and will not be used for any purpose except CCVHA business.

Names of Adult occupants: _____

Names and ages of children: _____

Of permanent residents: _____ Home Phone: _____ Work Phone: _____

If you rent or lease give name of owner or agent:

OWN: _____ RENT: _____ LEASE: _____

PET(s)? YES NO IF YES kind of PET(s): _____ (All pets must be kept inside the unit 100% of the time!!)

VEHICLE INFORMATION

Year, Make & Model	Color	State & Plate #	CCVHA Sticker#

One vehicle MUST be parked inside the garage and a second vehicle can park in any CCV parking spot **except** those that are marked RESERVED. (See RULES & REGULATIONS section III pg 04-EXCEPTION) Third vehicle must park on the street outside the complex or pay for a non-reserved spot inside the complex. (See Manager for details on RESERVED parking spots.)

COUNTRY CLUB VILLAS HOMEOWNERS ASSOCIATION RULES AND REGULATIONS, CCVHA BY LAWS, and other documents are posted on-line and available at www.ccvhoa.net so that you can keep current with CCVHA activities and management decisions.

Signature of Resident(s): _____

Email address: _____

The Country Club Villas Homeowners Association Board of Directors has the authority and obligation to maintain the premises and to enforce the **Rules and Regulations** for the “peaceful enjoyment” of facilities by all residents. Violation of any of the **Rules and Regulations** can result in the owner of the unit being fined by the Resident Manager or the CCVHA Board of Directors.

ACKNOWLEDGEMENT OF RULES AND PROCEDURES

As a resident (whether owner or tenant) of Country Club Villas, I hereby acknowledge and affirm that I have been provided with a copy of the current **Country Club Villa Homeowners Association Rules and Regulations**; that I will read and I understand the **Rules and Regulations**, and that I accept, honor and will abide by the provisions thereof. I have noted especially the provisions governing:

- 1) Vehicle parking policies and restrictions (Section III, pgs 3-6)
- 2) Children (Section II, pg 2-3)
- 3) Pets must be kept totally within units (Section IV, pg 7)

I understand that the maximum occupancy of any unit at Country Club Villas is three (3) people and that violation can result in fines and other enforcement initiatives.

I understand that each vehicle which belongs to a resident and which will be parked on Country Club Villa property on a regular basis (either parked inside or outside garages) must display a CCVHA parking sticker and that the parking stickers are available from the Manager (8-D). Vehicles parked in violation of the **Rules** can be fined or towed away at the owner’s expense.

I understand that use of the pool and common areas is limited to residents and their guests and that pool passes or other means of control will be enforced by the Management.

I understand that my family and guests are required to abide by all **CCVHA Rules and Regulations** and that it is my responsibility to ensure their compliance with these rules as set forth.

I understand that other residents are expected to respect my rights and to demonstrate the same courtesy to me according to the **CCVHA Rules and Regulations** and that I am voluntarily agreeing to honor and abide by these rules and regulations.

Signature of Resident:

Date:

Witness/Signature of Manager/Agent:

Date: