

COUNTRY CLUB VILLAS RESIDENT INFORMATION SHEET

UNIT #: _____ DATE ISSUED: _____ DATE RETURNED TO MGR: _____

Please return this completed information sheet to the Manager in Unit 8D as soon as possible so that vehicle stickers, pool/hot tub passes, and trash containers can be assigned. This information will only be available to the Country Club Villas Homeowners Association (CCVHOA) Board members and the Manager and will not be used for any purpose except CCVHOA business.

- Pool/hot tub passes are required for nonresidents or guests to enter the pool/hot tub area.
- Outdoor parking privileges that require a parking permit are to be assigned and affixed to the lower left corner of the front windshield of vehicles listed below, or hung from the rearview mirror. Notify the Manager when any vehicle information on this sheet changes.
- Trash containers are assigned because only City approved containers can be used.

Names of Adult occupants: _____

Names and date of birth of children, if any: _____

Total # of permanent residents: _____

Does the occupant own, rent, or lease (circle one)? OWN RENT LEASE

If you rent or lease, provide name of owner or management company: _____

Owner name (individual or management company) _____

Their phone & email: _____

Their address (not CCVHOA unit #): _____

PET(s) (circle one)? YES NO

IF YES kind of PET(s): _____ (All pets must be kept inside the unit 100% of the time)

VEHICLE INFORMATION

Year, Make & Model	Color State & Plate #	Garaged, or require CCVHOA Sticker?
Vehicle 1 _____		
Vehicle 2 (IF ANY) _____		
Vehicle 3 (IF ANY) _____		

Management- Sticker(s) assigned per vehicle number (if any): _____

One vehicle can be parked inside the unit's garage at no charge. A vehicle can park in a assigned reserved space with a valid CCV parking sticker affixed to the windshield or hung from the rearview mirror at a charge of \$20/month (See RULES & REGULATIONS). Any additional vehicle must park on the street outside the complex or pay for a non-reserved spot inside the complex at \$30/month for the 2nd vehicle, and \$50/month for any additional vehicle. See Manager for details on the availability of reserved parking spaces.

COUNTRY CLUB VILLAS HOMEOWNERS ASSOCIATION RULES AND REGULATIONS, CCVHOA BY LAWS, and other documents are posted online and available at www.ccvhoa.net

Signature of Adult Resident(s):

Print name:

Email address:

Cell phone:

Signature of Adult Resident(s):

Print name:

Email address:

Cell phone:

The Country Club Villas Homeowners Association Board of Directors has the authority and obligation to maintain the premises and to enforce the Rules and Regulations for the “peaceful enjoyment” of facilities by all residents. Violation of any of the Rules and Regulations can result in the owner of the unit being fined by the Resident Manager or the CCVHOA Board of Directors.

ACKNOWLEDGEMENT OF RULES AND PROCEDURES

As a resident (whether owner or tenant) of Country Club Villas, I hereby acknowledge and affirm that I have been provided with a copy of the current Country Club Villa Homeowners Association Rules and Regulations; that I will read and I understand the Rules and Regulations, and that I accept, honor and will abide by the provisions thereof. I have noted especially the provisions governing:

- 1) Vehicle parking policies and restrictions (Section III)
- 2) Pets must be kept totally within units (Section IV)

I understand that the maximum occupancy of any unit at Country Club Villas is three (3) people and that violation can result in fines and other enforcement initiatives.

I understand that each vehicle which belongs to a resident and which will be parked on Country Club Villa property on a regular basis must display a CCVHOA parking sticker and that parking stickers are available from the Manager (8-D). Vehicles parked in violation of the Rules can be fined or towed away at the owner's expense.

I understand that use of the pool and common areas is limited to residents and their guests and that pool passes or other means of control will be enforced by the Management.

I understand that my family and guests are required to abide by all **CCVHOA Rules and Regulations** and that it is my responsibility to ensure their compliance with these rules as set forth.

I understand that other residents are expected to respect my rights and to demonstrate the same courtesy to me according to the **CCVHA Rules and Regulations** and that I am voluntarily agreeing to honor and abide by these rules and regulations.

Signature of One Adult Resident
Date